



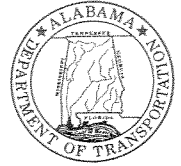
# ALABAMA DEPARTMENT OF TRANSPORTATION

## Bureau of County Transportation

1409 Coliseum Blvd., Montgomery, Alabama 36110-2060

Phone: (334) 242-6206 FAX: (334) 353-6530

Internet: <http://www.dot.state.al.us>




Bob Riley  
Governor

Joe McInnes  
Transportation Director

February 26, 2007

### MEMORANDUM 2007 - 05

TO: All County Engineers and  
Division County Transportation Engineers

FROM: D. E. Phillips, Jr., P.E.  
State County Transportation Engineer  
  
Joseph D. Harris, P.E.  
Bridge Inspection/Management Systems Engineer

RE: **Submittal of FHWA Bridge Inventory File**  
**Assisting Local Bridge owners with Snooper Inspections**

Attached please find copies of letters from Mr. John Lorentson, Maintenance Engineer, concerning the referenced subjects. Special attention should be given to the following dates specified in Mr. Lorentson's letters:

- Tuesday, April 24, 2007 – Beginning on this date limit all changes to the database to only those required for making correction.
- Monday, May 7, 2007 – Resume full editing and updating.

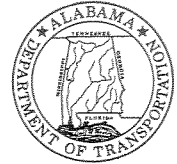
If you have questions, feel free to direct them to this office.

DEP:JDH:wnk  
Attachments (2 letters)  
PC: Mr. John Lorentson  
File



## ALABAMA DEPARTMENT OF TRANSPORTATION

Maintenance Bureau, PO Box 303050, Montgomery, Alabama 36130  
Phone: (334) 242-6272 FAX: (334) 242-6378



Bob Riley  
Governor

D. J. McInnes  
Transportation Director

February 20, 2007

Mr. Johnny L. Harris  
Mr. James D. Brown  
Mr. Brian Davis

Mr. DeJarvis Leonard  
Ms. L. D. Rowe  
Mr. Randall A. Estes

Mr. J. M. Griffin  
Mr. Jerry L. Holt  
Mr. R. F. Poiroux

Attention: Chief Bridge Inspectors

Re: Submittal of FHWA Bridge Inventory File

Each year, a file containing the inventory of all bridges in the State of Alabama is submitted to the Federal Highway Administration (FHWA) as required by the Code of Federal regulations, 23 Highways – Part 650, Subpart C – National Bridge Inspection Standards, Section 650.315(a). This inventory is combined with inventories from all other states and is used by FHWA to determine the distribution of federal bridge replacement monies back to each individual state. For that reason, the inventory submitted must be free of errors.

In order to provide sufficient time to identify and correct any errors in the inventory, please limit all changes to the database to only those required for making corrections beginning Tuesday, April 24, 2007. It is anticipated that you will be able to resume full editing and updating beginning Monday, May 7, 2007. Do not enter any new records or inspection data during that time unless directed to do so by this office. As usual, this office will be running additional edit checks during that period and may be contacting your Bridge Inspectors for assistance in making required changes. Please distribute this letter to any affected cities within your respective divisions.

County Transportation Bureau is requested to forward this letter to each County Engineer's office. Each county is asked to make special effort to complete the coding of all inventory (BI-6) items on bridges that have been placed into service during the past twelve months and to address errors listed on the FHWA Edit Report.

If there are any questions, please direct them to Mr. George Conner by phone at 334-242-6281 or by email at [connerg@dot.state.al.us](mailto:connerg@dot.state.al.us).

Sincerely,

  
John E. Lorentson  
Maintenance Engineer

JEL/GHC/ghc

Cc: Mr. Don Harris/County Transportation  
Mr. Robert Fulton/Maintenance Bureau  
Mr. John Moon/Maintenance Bureau  
Mr. Robert King/FHWA

Mr. Eric Christie/Maintenance Bureau  
Mr. Bill Woddail/Maintenance Bureau  
Ms. Renee Flowers/Computer Services  
Mr. Stacey Glass/Maintenance Bureau

File: B-0028 (FY2007)

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February 20, 2007

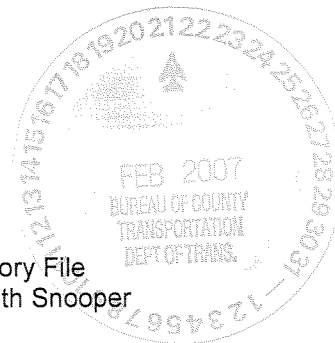
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Attention: Chief Bridge Inspectors

Re: Submittal of FHWA Bridge Inventory File  
Assisting Local Bridge Owners with Snooper  
Inspections



As your schedule and resources permit, please provide whatever assistance you can to those local bridge owners who are trying to complete their required bridge inspections prior to the submittal of the NBI database to FHWA. Inspections of locally owned structures are the responsibility of each county and municipality, but it is permissible for Division inspection personnel to perform those inspections or assist with them provided the county or municipality reimburses the Department's expenses via Special Work Authorizations (SWAs).

If a municipality requests snooper or inspection support that the local Division is not able to provide, the Division should forward that information to Mr. John Moon (334-242-6484) of this office for coordination of that request with other Divisions.

By copy of this letter, County Transportation Bureau is requested to identify those counties that have snooper inspections due but not scheduled. For those counties that are not able to arrange for the use of a snooper through their local Division, County Transportation should also contact Mr. John Moon of this office for assistance in coordinating those requests with other Divisions.

If there are any questions, please direct them to Mr. George Conner by phone at 334-242-6281 or by email at [connerg@dot.state.al.us](mailto:connerg@dot.state.al.us).

Sincerely,

John E. Lorentson  
Maintenance Engineer

JEL/GHC/ghc

Cc: Mr. Don Harris/County Transportation  
Mr. Robert Fulton/Maintenance Bureau  
Mr. John Moon/Maintenance Bureau  
Mr. Robert King/FHWA

Mr. Eric Christie/Maintenance Bureau  
Mr. Lesley Morrisette/Maintenance Bureau  
Ms. Renee Flowers/Computer Services  
Mr. Stacey Glass/Maintenance Bureau

File: B-0028 (FY2007)

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